



**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR
FHE-08-2021**

For : **ALL PRESIDENTS, OFFICERS-IN-CHARGE, REGISTRARS
AND ACCOUNTANTS OF STATE UNIVERSITIES AND
COLLEGES (SUCs) AND CHED-RECOGNIZED LOCAL
UNIVERSITIES AND COLLEGES (LUCs)**

From : **ATTY. RYAN L. ESTEVEZ**
OIC, Executive Director IV, UniFAST

Subject : **EXTENSION FOR THE SUBMISSION OF FREE HIGHER
EDUCATION (FHE) BILLING FOR 1ST SEMESTER OF
ACADEMIC YEAR 2021-2022**

Date : **OCTOBER 04, 2021**

The UniFAST Secretariat has issued Memorandum No. FHE-07-2021 dated September 02, 2021 requesting the submission of Free Higher Education (FHE) Billings for the 1st Semester, A.Y. 2021-2022 of the State Universities and Colleges (SUCs) and CHED recognized Local Universities and Colleges (LUCs) on or before September 30, 2021.

As of to date, some SUCs and LUCs have not yet submitted the FHE billing documents for said semester. In this regard, the UniFAST Secretariat reiterates its request to all concerned SUCs and CHED-recognized LUCs to submit the full FHE billings (hard copies and electronic copies) with complete documentation not later than **October 31, 2021**, for immediate processing of documents and reimbursements of FHE for the 1st Semester, A.Y. 2021-2022.

Should you need more clarification on the above concern, please communicate directly with the UniFAST Billing Staff assigned to your institution.

For your information and compliance.

cc: UniFAST Governing Board Members
CHED Commissioners
CHED Regional Directors
Atty. Septon A. De La Cruz, CESE, OIC, Director IV, CHED-AFMS
UniFAST Regional Coordinators

vbg 10-04-21

